

**TRANSNET FREIGHT RAIL RME**, a division of

**TRANSNET SOC LTD**

Registration Number 1990/000900/30  
[hereinafter referred to as **Transnet**]

**REQUEST FOR QUOTATION [RFQ] No RME JHB 020/2014**

FOR THE **SUPPLY / PROVISION** OF: **SUPPLY AND DELIVERY OF VARIOUS OHTE  
MATERIAL**

FOR DELIVERY TO: **ELANDSFONTEIN**

**ISSUE DATE: 20/01/2014**

**CLOSING DATE: 31/01/2014**

**CLOSING TIME: 12:00**

## Section 1 NOTICE TO BIDDERS

Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted as follows:

<b>METHOD:</b>	Hand delivered/Courier
<b>CLOSING VENUE:</b>	Main Reception area Crn Jet park and Northreef road Elandsfontein 1406

### 1 Responses to RFQ

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

### 2 Broad-Based Black Economic Empowerment [B-BBEE]

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values. Transnet will accordingly allow a "preference" to companies who provide a valid B-BBEE Verification Certificate. All procurement transactions will be evaluated accordingly.

#### 2.1 B-BBEE Scorecard and Rating

As prescribed in terms of the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations, Respondents are to note the following:

- Proposals will be evaluated on price which will be allocated 80 points and preference which will be allocated 20 points, dependent on the value of the **Goods**.
- The 80/20 preference point system applies where the acquisition of the **Goods** will be less than R1 000 000.00.
- If the 80/20 preference point system is stipulated and all Bids received exceed R1 000 000.00, the RFQ will be cancelled.
- In this RFQ, Transnet will apply **80/20** preference point system prescribed in the PPPFA.

In compliance with the Government Gazette No 34612, Notice No. 754 dated 23 September 2011, as from 1 October 2011 valid B-BBEE Verification Certificates must be issued by:

- Verification Agencies accredited by the South African National Accreditation System [SANAS]; or
- Registered Auditors approved by the Independent Regulatory Board of Auditors [**IRBA**], in accordance with the approval granted by the Department of Trade and Industry.

Enterprises will be rated by such agencies based on the following:

- Large Enterprises** [i.e. annual turnover greater than R35 million]:

- Rating level based on all seven elements of the B-BBEE scorecard
- b) **Qualifying Small Enterprises – QSE** [i.e. annual turnover between R5 million and R35 million]:
- Rating based on any four of the elements of the B-BBEE scorecard
- c) **Exempted Micro Enterprises – EME** [i.e. annual turnover less than R5 million]:

In accordance with B-BBEE Codes of Good Practice [Statement 000, Section 4], any enterprise with an annual total revenue of R 5 million or less qualifies as an EME.

- Automatic rating of B-BBEE Level 4 irrespective of race or ownership
- Black ownership greater than 50% or Black Women ownership greater than 50% automatically qualify as B-BBEE Level 3

Sufficient evidence to qualify as an EME would be a certificate (which may be in the form of a letter) from an auditor or accounting officer or a certificate from a Verification Agency accredited by SANAS. The certificate must confirm the company's turnover, black ownership / black female ownership, B-BBEE status level and validity date.

*Respondents are required to furnish proof of the above to Transnet, [i.e. a valid detailed scorecard as stipulated above in respect of Large Enterprises and QSEs or a valid certificate in respect of EMEs].*

Transnet will accordingly allocate a maximum of **20 [twenty] points** in accordance with the **80/20** preference point system prescribed in the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations to the Respondent's final score based on an entity's B-BBEE scorecard rating. [*Refer **Annexure A – B-BBEE Preference Points Claim Form** for further details.*]

N.B. Failure to submit a B-BBEE certificate, which is valid as at the Closing Date of this RFP, will result in a score of zero being allocated for B-BBEE.

*[Refer clause 18 below for Returnable Documents required]*

### 3 Communication

- a) Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.
- b) A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ to the following Transnet employee:
- Name: Motsatsi Seksoela Transnet Freight Rail JHB  
 Email: motsatsi.seksoela@transnet.net
- c) Respondents may also, at any time after the closing date of the RFQ, communicate with Tlalane Mokiba . on any matter relating to its RFQ response:
- Telephone 011 878 7045  
 Email thalane.mokiba@transnet.net

### 4 Tax Clearance

The Respondent's original valid Tax Clearance Certificate must accompany the Quotation. Failure to provide this document with the RFQ submission will result in disqualification.

#### **5 VAT Registration**

The valid VAT registration number must be stated here: \_\_\_\_\_ [if applicable].

#### **6 Legal Compliance**

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

#### **7 Changes to Quotations**

Changes by the Respondent to its submission will not be considered after the closing date and time.

#### **8 Pricing**

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

#### **9 Prices Subject to Confirmation**

Prices quoted which are subject to confirmation will not be considered.

#### **10 Negotiations**

Transnet reserves the right to undertake post-tender negotiations with selected Respondents or any number of short-listed Respondents.

#### **11 Binding Offer**

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

#### **12 Disclaimers**

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation;
- reject all Quotations, if it so decides;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider; or
- make no award at all.

In addition, Transnet reserves the right to exclude any Respondent from the bidding process who has been convicted of a serious breach of law during the preceding 5 [five] years, including but not limited to

breaches of the Competition Act 89 of 1998. Respondents are required to indicate below whether or not they have been found guilty of a serious breach of law during the past 5 [five] years:

I/We \_\_\_\_\_ do hereby certify that *I/we have/have not been* found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

\_\_\_\_\_

DATE OF BREACH: \_\_\_\_\_

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

### 13 Evaluation Criteria

Transnet will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

- Administrative responsiveness - Completeness of response and returnable documents
- Substantive responsiveness – Prequalification criteria, if any, must be met and whether the Bid materially complies with the scope and/or specification given
- Weighted evaluation based on 80/20 preference point system as indicated in paragraph 2 above:
  - Pricing and price basis [firm] - whilst not the sole factor for consideration, competitive pricing and overall level of unconditional discounts<sup>1</sup> will be critical
  - B-BBEE status of company

Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	16
4	12
5	8

<sup>1</sup> Only unconditional discounts will be taken into account during evaluation. A discount which has been offered conditionally will, despite not being taken into account for evaluation purposes, be implemented when payment is effected.

6	6
7	4
8	2
Non-compliant contributor	0

**14 Validity Period**

Transnet desires a validity period of 90 [ninety] days from the closing date of this RFQ.

This RFQ is valid until \_\_\_\_\_.

**15 Banking Details**

BANK: \_\_\_\_\_

BRANCH NAME / CODE: \_\_\_\_\_

ACCOUNT HOLDER: \_\_\_\_\_

ACCOUNT NUMBER: \_\_\_\_\_

**16 Company Registration**

Registration number of company / C.C. \_\_\_\_\_

Registered name of company / C.C. \_\_\_\_\_

**17 Disclosure of Prices Quoted**

Respondents must indicate here whether Transnet may disclose their quoted prices and conditions to other Respondents:

YES  NO

**18 Returnable Documents**

**Returnable Documents** means all the documents, Sections and Annexures, as listed in the tables below.

- a) Respondents are required to submit with their Quotations the **Returnable Documents**, as detailed below.

***Failure to provide all these Returnable Documents at the Closing Date and time of this RFQ may result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.***

All Sections, as indicated in the footer of each page, must be signed, stamped and dated by the Respondent. Please confirm submission of these mandatory Returnable Documents by so indicating [Yes or No] in the table below:

Returnable Documents	Submitted [Yes or No]
SECTION 1 : Notice to Bidders	
- Valid B-BBEE Verification Certificate [RSA Large Enterprises and QSEs] Note: failure to provide a valid B-BBEE Verification Certificate at the closing	

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date & Company Stamp

Returnable Documents	Submitted [Yes or No]
date and time of the tender will result in an automatic score of zero being allocated for B-BBEE scorecard	
<ul style="list-style-type: none"> <li>- Valid B-BBEE certificate from auditor, accounting officer or SANAS accredited Verification Agency [RSA EMEs]</li> </ul> Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the tender will result in an automatic score of zero being allocated for B-BBEE scorecard	
<ul style="list-style-type: none"> <li>- In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement</li> </ul>	
SECTION 2 : Quotation Form	
SECTION 3: Vendor Application Form <ul style="list-style-type: none"> <li>• Original cancelled cheque or bank verification of banking details</li> <li>• Certified copies of IDs of shareholder/directors/members [as applicable]</li> <li>• Certified copy of Certificate of Incorporation [CM29/CM9 name change]</li> <li>• Certified copy of share certificates [CK1/CK2 if C.C.]</li> <li>• Entity's letterhead</li> <li>• Certified copy of VAT Registration Certificate [RSA entities only]</li> <li>• Certified copy of valid Company Registration Certificate [if applicable]</li> <li>• Original valid Tax Clearance Certificate [Consortia / Joint Ventures / Sub-contractors must submit a separate Tax Clearance Certificate for each party]</li> </ul>	
ANNEXURE A – B-BBEE Preference Points Claim Form	

## Section 2 QUOTATION FORM

I/We \_\_\_\_\_  
hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard Terms and Conditions for the Supply of Goods or Services to Transnet [available on request]; and
- any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

### Price Schedule

I/We quote as follows for the goods required, on a "delivered nominated destination" basis, excluding VAT:

Item No	Description of Goods /Services	Unit of Measure	Quantity	Unit Price (ZAR)	Total Price (ZAR)
1	MAST HDGI UC 4 BOLT 9.5M TMB-67	each	4		
2	MAST HDGI UC 6 BOLT 9.5M DRILLED FOR ANC	each	2		
3	TUBULAR C/LEVER 3.2 HDGI TMC-42	each	4		
4	TIE BAR ATT FITTING TMF-206	each	4		
5	S/ARM ATT FITTING TMFB-124	each	2		
6	S/ARM ATT FITTING FOR PPO TMFB-124	each	2		
7	CONTACT AND CATENARY MAKE-OFF BRACKET TM	each	4		
8	BACK STRAP C&C ANCHOR 245CRS U/C GI TMFB	each	4		
9	TIE BAR 3.2 HDGI TMHB-3	each	4		
10	STRAP S/INS 3KV TN-255	each	1		
11	PPO TUBE 3.2 HDGI TND-38	each	2		

Respondent's Signature

Date & Company Stamp



12	STRAP M/OFF 3KV TNE-1	each	4		
13	STAY BOLT TNE-31	each	2		
14	RETAINING RING TQ-48	each	8		
15	FOUNDATION J-BOLTS TQ-50	each	28		
16	C-LINKS 660MM TQ-30	each	28		
17	ANCHOR FITTING 1*E/W U/C PFC-84	each	2		
18	ADAPTOR PLATE JUMPERS TRACK SWITCH TLC-4	each	1		
19	ADAPTOR PLATE Cu 3KV TRACK SWITCH TLC-51	each	1		
20	TRACK SWITCH MOUNTING PLATFORM TMC-102	each	1		
21	SWITCH ROD GUIDE ASSEMBLY TMFB-144	each	1		
22	BACK STRAP 240CRS U/C GI TMFB-145	each	6		
23	SWITCH MOUNTNG BRACKEY TMFC-35	each	1		
24	OPERATING HANDLE MOUNTING BRACKET TMFB-1	each	1		
25	ATTACHMENT STAY WIRE TMFB-173	each	2		
26	BACKING PLATE TMFB-172	each	2		
27	PIN STAY BOLT TNE-31	each	2		
28	INSULATOR TONGUE AND CLEVIS 3KV DC TNC-1	each	14		
29	EARTH WIRE CLAMP 50MM2 ALI	each	6		
30	CLEVIS PIN 16MMDIAXTOMM TX-66	each	10		
31	PARRALEL CLAMP 160MM2 TO 160MM2 TNB-55	each	3		
32	PARRALEL CLAMP 100/80MM2 TO 160MM2 TNB-5	each	6		
33	STRAIN CLAMP 50-100MM2 ALI	each	2		
34	STRAIN CLAMP 63-160MM2 54/4764	each	4		
34	FEEDER CLAMP 160 TO 161MM2 TNB-57	each	6		
35	FEEDER CLAMP 80 TO 161MM2 TNB-57	each	2		
36	THIMBLE 14 80MM WIRE TNB-85	each	6		
37	DENSO PASTE S105 IN 5Lt TIN	each	1		
38	DENSO STD PROFILING MASTIC MASTIC 18KG	each	1		
39	DENSO PRETOLATUM TAPE 150MM*10M	each	1		
40	WASHER FLAT M20	each	42		
41	RAIL STUD 14MM-10MM SS & SELF LOCKOUT	each	10		
42	LINDAPTOR PLT M20 TYPE B	each	32		
43	BOLT AND NUT M20*240MM	each	4		
44	BOW AND CROSSHEAD OHTE ANCHOR TNB-50	each	2		
45	TOWER HOOK TNB-41	each	4		

Respondent's Signature

Date &amp; Company Stamp

46	TIMBLE 20MM HDG TNB-39	each	4		
47	SPLIT PIN BRASS 6,3*80	each	4		
48	SPLIT PIN BRASS 6,3*56	each	8		
49	WIRE ROPE CLAMP M12 HDG 54/17021	each	8		
50	CLEVIS PIN 24MMDIAX76MM TX-59	each	2		
51	CLAMP C/L DUAL PURPOSE TNB-5	each	4		
52	ENDING CONE STRAIN CLAMP 161MM2 TNB-36	each	4		
53	DEAD END PREFORM 19/4 HDG TNB-77	each	8		
54	SIDING SWITCH 3KV DC TLB-38	each	1		
55	DROPPER CLIP161MM2 CONTACT CuNiSi TND-22	each	60		
56	STEADY ARM SAR S/S TND-19	each	4		
57	SWIVEL CLIP 161MM2 CONTACT TND-35	each	4		
58	STEADY ARM SOCKET SAR TNB-76	each	4		
59	ATTACHMENT FITTING TNB-71	each	2		
60	BOLT AND NUT M12*40MM	each	9		
61	HANDLE SIDING SWITCH 3KV DC	each	1		
62	DROPPER CLIP 80MM2 CATENARY NYLON TND-5	each	60		
63	BOLT AND NUT M12*65MM	each	2		
64	BOLT AND NUT M16*30MM	each	4		
65	BOLT AND NUT M16*45MM	each	6		
66	BOLT AND NUT M16*140MM	each	2		
67	BOLT AND NUT M20*260MM	each	8		
68	BOLT AND NUT M24*65MM	each	4		
69	FLAT WASHER M12	each	11		
70	SPRIG WASHER M12 HDG	each	11		
71	SPRIG WASHER M16 HDG	each	6		
72	U BOLT M12 TX-89	each	2		
73	U BOLT M12 TX-23	each	1		
74	WIRE DROPPER 4MM Cu HARD DRAWN	each	16		
75	WIRE FLEX 160MM2 Cu 61/1,8MM ANNEALED	each	12		
76	WIRE CATENARY 80MM2 7/3.75MM	each	300		
77	WIRE CONTACT 161MM2	each	300		
78	WIRE STAY 19/4MM HDG STEEL	each	20		
79	WIRE 50MM2 ALI 6/1/3,35MM ASCR RABBIT	each	300		
80	CABLE 97MM2 STEEL 49/1.6MM GALV PVC	each	20		
81	SWITCH ROD PIPE STEEL HDG 32MM OD	each	1		
82	BOLT AND NUT M20*75MM	each	32		
83	BOLT AND NUT M24*260MM	each	8		
84	WASHER FLAT M24	each	8		

Respondent's Signature

Date &amp; Company Stamp

85	INSULATIONG WASHER M36 TU-143 SHT3	each	28		
86	INSULATING BUSH M36 TU-143 SHT 4	each	28		
87	INSULATING PAD 2 HOLE TU-143 SHT 2	each	8		
88	CLEVIS SOCKET PPO TNB-40	each	4		
89	TWIST H CLEVIS FITTINGTNB-60	each	8		
90	TURNBUCKLE M24*460MM TAKE UP HDG TNB-19	each	4		
91	SUSPENSION SINGLE 80/250MM2 CAT TNB-73	each	4		
92	CLAMP EARTH WIRE 50MM2 ALI TN-371	each	6		
93	FLAT WASHER M16	each	14		
94					
95					

**Delivery Lead-Time from date of purchase order :** \_\_\_\_\_ **[days/weeks]**

**Notes to Pricing:**

- a) All Prices must be quoted in South African Rand, exclusive of VAT
- b) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.
- c) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

### Section 3

#### VENDOR APPLICATION FORM

Respondents are to furnish the following documentation and complete the Vendor Application Form below:

1. **Original** cancelled cheque **OR** letter from the Respondent's bank verifying banking details **[with bank stamp]**
2. **Certified** copy of Identity Document(s) of Shareholders/Directors/Members [where applicable]
3. **Certified** copy of Certificate of Incorporation, CM29 / CM9 [name change]
4. **Certified** copy of Share Certificates [CK1/CK2 if CC]
5. A letter on the company's letterhead confirm physical and postal addresses
6. **Original** valid SARS Tax Clearance Certificate
7. **Certified copy** of VAT Registration Certificate
8. **Certified copy** of valid Company Registration Certificate [if applicable]
9. A signed letter from your auditor or accountant confirming most recent annual turnover figures

## Vendor Application Form

Company trading name						
Company registered name						
Company Registration Number or ID Number if a Sole Proprietor						
Form of entity [✓]	CC	Trust	Pty Ltd	Limited	Partnership	Sole Proprietor
VAT number [if registered]						
Company telephone number						
Company fax number						
Company email address						
Company website address						
Bank name				Branch & Branch code		
Account holder				Bank account number		
Postal address						Code
Physical Address						

		Code	
Contact person			
Designation			
Telephone			
Email			
Annual turnover range [last financial year]	< R5 m	R5 - 35 m	> R35 m
Does your company provide	Products	Services	Both
Area of delivery	National	Provincial	Local
Is your company a public or private entity	Public	Private	
Does your company have a Tax Directive or IRP30 Certificate	Yes	No	
Main product or services [e.g. Stationery/Consulting]			

*Complete B-BBEE Ownership Details:*

% Black ownership		% Black women ownership		% Disabled Black ownership	
Does your company have a B-BBEE certificate	Yes	No			
What is your B-BBEE status [Level 1 to 9 / Unknown]					
How many personnel does the firm employ	Permanent	Part time			

*If you are an existing Vendor with Transnet please complete the following:*

Transnet contact person	
Contact number	
Transnet Operating Division	

*Duly authorised to sign for and on behalf of Company / Organisation:*

Name		Designation	
Signature		Date	